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Monday 25 June 2007



South
Cambridgeshire
District Council

Chairman – Councillor

Vice-Chairman - Councillor

Members of the Employment Committee – Councillors RE Barrett, JD Batchelor, Mrs SJO Doggett, Mrs SM Ellington, RM Matthews, RT Summerfield and

RJ Turner

Dear Councillor

You are invited to attend the next meeting of **EMPLOYMENT COMMITTEE**, which will be held in Steve Hampson's old office (ground floor), South Cambridgeshire Hall on **TUESDAY**, **3 JULY 2007** at **10.00** a.m.

Yours faithfully **GJ HARLOCK** Chief Executive

Requests for a large print agenda must be received at least 48 hours before the meeting.

AGENDA

PAGES

1. APOLOGIES FOR ABSENCE

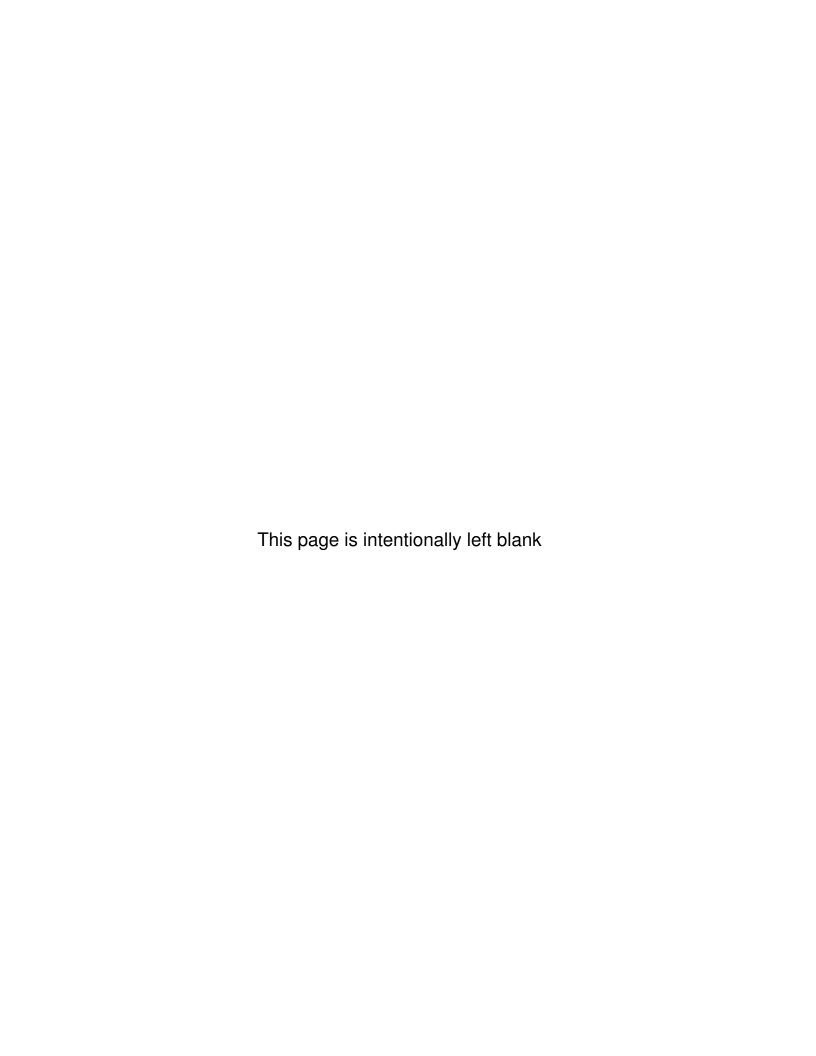
To receive apologies for absence from committee members.

- 2. DECLARATIONS OF INTEREST
- 3. ELECTION OF CHAIRMAN
- 4. APPIONTMENT OF VICE-CHAIRMAN
- 5. MINUTES OF PREVIOUS MEETING

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6. TRAINING FOR EMPLOYMENT COMMITTEE MEMBERS

To consider Employment Committee training needs, delivery options and training dates.



SOUTH CAMBRIDGESHIRE DISTRICT COUNCIL

At a meeting of the Employment Committee held on Thursday, 22 June 2006

PRESENT: RE Barrett JD Batchelor

Mrs SJO Doggett SM Edwards
RM Matthews CR Nightingale
RT Summerfield Dr SEK van de Ven

Councillor SM Edwards in the Chair

1. DECLARATIONS OF INTEREST

None.

2. ELECTION OF CHAIRMAN

Councillor RE Barrett proposed, and Councillor RM Matthews seconded, Councillor CR Nightingale as Chairman of the Employment Committee. Councillor JD Batchelor proposed, seconded by Councillor Dr SEK van de Ven, Councillor RT Summerfield as Chairman of the Employment Committee. A vote as held and on the acting Chairman's casting vote, it was

AGREED

that Councillor RT Summerfield be elected Chairman of the Employment

Committee for the coming year.

Councillor RT Summerfield took the Chair

3. APPOINTMENT OF VICE-CHAIRMAN

On the nomination of Councillor RM Matthews, seconded by Councillor Mrs SJO Doggett, and there being no further nominations, it was

AGREED

that Councillor CR Nightingale be appointed Vice-Chairman of the

Employment Committee for the coming year.

4. MINUTES OF PREVIOUS MEETING

The Chairman was authorised to sign as a correct record the minutes of the meeting held on 23 February 2006.

5. APPOINTMENT OF AN APPEALS PANEL

The Human Resources Manager advised the Committee of an appeal and the Chairman undertook to appoint a panel of three from amongst those Committee members who had completed the relevant training.

6. TRAINING FOR EMPLOYMENT COMMITTEE MEMBERS

The Resources, Staffing, Information & Customer Services Portfolio Holder confirmed that there was a training budget and that the Member Training Advisory Group, once appointed, would prepare a training programme.

The Meeting ended at 1.58 p.m.

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